

CHATHAM COUNTY PURCHASING & CONTRACTING DEPARTMENT

ADDENDUM NO. 1 TO 21-0088-4

FOR: ENGINEERING SERVICES FOR GARRARD AVENUE IMPROVEMENTS

PLEASE SEE THE FOLLOWING FOR ADDITIONS, CLARIFICATIONS AND/OR CHANGES:

NOTE:

1. Replace current page 21 of the RFP (*Scope of Services*) with the attached *revised* page.
2. See attached sheet (1 page) for Responses to Questions Received.

PROPOSALS REMAIN DUE: THURSDAY, AUGUST 19, 2021

THE PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES AND MUST ACKNOWLEDGE RECEIPT OF ADDENDUM.

8/11/21
DATE



ROBERT E. MARSHALL
SENIOR PROCUREMENT SPECIALIST
CHATHAM COUNTY

SECTION V
SCOPE OF SERVICES
FOR
GARRARD AVENUE IMPROVEMENT PROJECT

Chatham County is seeking a qualified consulting firm to perform Engineering Services for improvements to Garrard Avenue and a portion of Lane Avenue, from Chatham Parkway to Gamble Road. This project will be funded with Federal and Chatham County Special Purpose Local Option Sales Tax (SPLOST) funds. The firm (and all sub-consultants) shall be pre-qualified by the Georgia Department of Transportation (GDOT) and development of the project shall follow GDOT's Plan Development Process (PDP). The goal is to develop plans for safety, operational and pedestrian improvements with a context sensitive framework. The road design is anticipated to include an urban section with lane widening, curb and gutter, sidewalks, drainage, water quality, intersection improvements and traffic calming.

Phase I – Concept Plan

- Perform a survey and prepare a database for the project corridor. Work includes establishment of survey control and construction centerline, preparation of a topographic survey and property databases from field run survey. Work shall include level B subsurface utility investigations (SUE) and preparation of a SUE database.
- Perform environmental field surveys and prepare survey reports in accordance with NEPA. A Categorical Exclusion (CE) is anticipated.
- Perform conceptual MS4 stormwater management analysis; prepare a memo summarizing results with sketch of potential pond or other permanent stormwater feature locations.
- Obtain traffic counts, perform a traffic study and provide traffic study report.
- Perform soil survey and existing pavement evaluation. Provide reports for both, including a pavement design.
- Prepare concept layout and concept report for approval by GDOT that includes environmental screening, traffic studies and cost estimates.
- Prepare and implement a proactive public involvement strategy. Prepare layouts for and conduct one Public Information Open House to include both in-person and virtual components. Additional stakeholder meetings may be required. Revise concept as needed based on comments.

RFP No. 21-0088-4 Addendum 1

Questions Received:

1. Q) Do covers/back, table of contents, and forms count towards the 25 page count?
A) *No.*
2. Q) Can the Project Schedule be on a 11 x 17 sheet?
A) *Yes.*
3. Q) On Page 8 in section 2.10, it mentions the consultant is required to supply a copy of their tax certificate. Could you clarify? Is this required for the proposal or a requirement only for the selected consultant?
A) *Must be supplied at the time of contract award.*
4. Q) Should proposals include a sample Certificate of Insurance? Or is this for the selected consultant only?
A) *Sample can certainly be included. Must have COI at the time of contract award.*
5. Q) Can you confirm: subconsultants need to provide Attachments A & D?
A) *Yes.*
6. Q) Do we need to include DBE certificates for subconsultants, if applicable?
A) *Yes.*
7. Q) Does Chatham County have a minimum lane width in mind for the proposed Garrard Avenue?
A) *Minimum lane width will be ten feet. It is expected that the consultant will make a recommendation as part of the concept plan for a lane width between ten and twelve feet.*
8. Q) Did any public involvement take place with the adjacent property owners prior to the advertisement of this RFP?
A) *No public involvement has taken place yet.*
9. Q) How many bus stops are anticipated to be added to the route upon completion of the project?
A) *This question would have to be answered by Chatham Area Transit. Some coordination with CAT is expected as part of concept planning.*
10. Q) Aside from the need for mitigation due to environmental reasons (history, archaeology, etc.), is it anticipated that any trees (palms, live oaks, etc.) will be relocated along this project?
A) *Relocation of trees is not anticipated. It is expected that consultant will make an effort to save large Live Oak Trees (by designing around them) where feasible. Landscaping is not included in the scope for this project.*

end of questions