

CHATHAM COUNTY PURCHASING & CONTRACTING DEPARTMENT

ADDENDUM NO. 1 TO RFQ 22-0016-4

**FOR: REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR PROGRAM  
MANAGEMENT SERVICES FOR VARIOUS CHATHAM COUNTY CAPITAL  
PROJECTS**

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**PLEASE SEE THE FOLLOWING FOR ADDITIONS, CLARIFICATIONS AND/OR  
CHANGES:**

**SEE ATTACHED SHEET FOR *RESPONSES TO QUESTIONS RECEIVED* ( 2 pages )**

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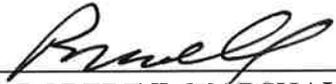
**STATEMENT OF QUALIFICATIONS DUE DATE HAS BEEN  
EXTENDED TO: 5PM, FRIDAY, APRIL 1, 2022**

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**THE PROPOSER IS RESPONSIBLE FOR MAKING THE NECESSARY CHANGES  
AND MUST ACKNOWLEDGE RECEIPT OF ADDENDUM.**

3/18/22  
DATE

  
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ROBERT E. MARSHALL  
SENIOR PROCUREMENT SPECIALIST  
CHATHAM COUNTY

## RESPONSES TO QUESTIONS RECEIVED:

1. Q) Will the selected Lead Firm be precluded from submitting on Capital Projects let by Chatham County in the future?

*A) No.*

2. Q) Will the selected team's Subcontractors be precluded from submitting on Capital Projects let by Chatham County in the future?

*A) No.*

3. Q) How many teams will be selected to submit a Phase 2 proposal?

*A) To Be Determined*

4. Q) How many teams will be selected to perform the work?

*A) To Be Determined*

5. Q) Can 11" x 17" paper be used for the program management team organization chart and a program roadmap graphic?

*A) Yes.*

6. Q) Can 9-point font be used on graphics?

*A) Yes*

7. Q) The document checklist instructs the bidders to complete and sign, where indicated, and return Attachments A - I. The RFQ does not include Attachment I. Please advise.

*A) It should read "Attachments A - H". There is no Attachment I.*

8. Q) Please clarify what is required to be returned/signed with the Legal Notice.

*A) You need to submit what is listed on the Document Checklist (page 1 of the RFQ) Also replace the last paragraph on page 3 of the RFQ with: An M/WBE is a for-profit small business concern where minorities or woman owners have at least a 51% interest and also control management and daily business operations. A Disadvantaged Business Enterprise (DBE) is considered an M/WBE by Chatham County, although some requirements may differ since DBE certifications are generally issued under State guidelines. Therefore, the County uses the term M/WBE in most of its procurement documents unless the County is using federal or state funding sources.*

9. Q) General Conditions 2.10.B. states:

*“Bidders that intend to engage in joint ventures or utilize subcontractors must submit to the Purchasing Director, a report on local Minority/Woman Business Enterprise participation.”*

Please clarify how this report should be submitted with the bid response and what format this report should be in.

***A) Include a brief narrative explaining your M/WBE plan.***

10. Q) Can interested vendors bid on Section 3.2 - Project/Program Management only? Would the County consider accepting proposal via email?

***A) Yes, you can submit just for Project/Program Management . You can send your proposal electronically . It must be sent via email to Robert Marshall at [rmarshall@chathamcounty.org](mailto:rmarshall@chathamcounty.org). and Crystal Hester at [ckhester@chathamcounty.org](mailto:ckhester@chathamcounty.org)***

11. Q) Please confirm no design is anticipated under this contract.

***A) There are no design requirements in this contract.***

12. Q) Please confirm firms that currently hold design on-calls for the county are precluded from this contract to avoid conflict of interest.

***A) Firms are not necessarily precluded unless there is a conflict of interest.***