CHATHAM COUNTY BOARD OF ELECTIONS
MINUTES

March 9, 2026

In-Person Meeting | 1117 Eisenhower Drive, Suite F | Multipurpose room

BOARD MEMBERS: Thomas J. Mahoney – Chairman
Marianne Heimes
James Hall
Trish Brown
Glynda Jones

STAFF: Brook Schreiner, Director
Shanta Scarboro, Deputy Director

CALL TO ORDER: **Chairman Tom Mahoney** called the meeting to order at 3:30 P.M., gave an Invocation, and led the Pledge of Allegiance.

CHAIR ADDRESS: **Mr. Mahoney** greeted the public and said that office staff is busy with qualifying and election preparations.

MINUTES: **February 2026 Minutes**

Motion by **Mrs. Brown**, seconded by **Mr. Hall** that the Minutes of the February meeting be approved. **Ms. Heimes** noted an error in a name, which **Mr. Mahoney** corrected on the official minutes. The minutes were unanimously approved.

FINANCIAL REPORT: **Ms. Schreiner** discussed the February financial report, telling the Board that we are on track in spending and all accounts are in the black. All supplies for the upcoming elections and daily operations are budgeted for and there is no need to move any funds. She told the Board that the budget report is not complete, she will be meeting with Finance again to finalize it. **Ms. Heimes** asked if there were any recent changes made. **Ms. Schreiner** confirmed that there are two changes, the transportation company, and the addition of a 20-foot truck. There could also be changes made last minute that would depend on pending legislation.

SUPERVISOR'S REPORT: **Ms. Schreiner** told the Board that Voter Registration is working on precinct combination adjustments ahead of the ballot build, which will assist the Elections office in the process of proofing the build. **Ms. Schreiner** mentioned the recent regional elections meeting, which discussed best practices and improved Election Day forms. She invited the Board to join the next regional meeting, after the June runoff.
She told the Board that the current qualified candidates are posted to the Secretary of State's website, our website, and our Facebook. She reminded them that Soil and Water Conservation Commissioner qualifying was included, but the contest will be on the November ballot, not May. She updated the Board on recent changes to candidates. Pat Farrell resigned his position as District 4 Chatham County Commissioner, which will appear on the May ballot as a concurrent Special Election. Dionne Hoskins-Brown also resigned her position as District 2 Board of Education member. The date of the election for this position is determined by the Board of Education and will run concurrent to the November election. Qualifying fees will be determined soon; qualifying will be May 18-20 from 9AM to 4PM and May 21 from 9AM to 12PM per law, which requires 2.5 days. Staff recently met to discuss SOPs and hear from the Sherriff's office about Election Day safety and security. **Ms. Schreiner** told the Board we will be moving back to one check-in location for poll managers on Election Day after polls close, as she believes one location will be more secure and will simplify chain of custody procedure. **Ms. Schreiner** also mentioned that staff is looking into setting up ESRI for our department; it has many mapping features, including one that could be used for Election Day techs. The March newsletter is available now and staff is already working on the April newsletter. She also briefly touched on the upcoming GAVREO conference in April.

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Mr. Hall asked about the School Board District 2 race; **Ms. Schreiner** replied that would be on the November ballot. **Mrs. Brown** commended staff on the March newsletter for engaging the community and providing great information. **Ms. Heimes** asked if someone would be appointed to the Commission District 4 position in Pat Ferrell's place; **Ms. Schreiner** said that might already have happened, as the Commission Chairman has the power to appoint, and they are meeting on qualifying fees. **Ms. Jones** told the Board that they would be appointing a replacement on Tuesday of that week. **Mr. Mahoney** clarified that the Special Election on May 19 for this position is not a primary and the winning candidate will take office immediately. He asked for clarification regarding reverting back to one check-in location on election night, saying he feels it speeds up the results process. **Ms. Schreiner** responded that the option is still open for the November election, if necessary, but May has historically had a lower turnout. Having one check-in will simplify chain of custody and allow for a more secure transfer process with one transfer point. **Ms. Jones** asked if a chain of custody issue had been identified and **Ms. Schreiner** replied that these are preventative measures and no issues have been identified.

NEW BUSINESS:

Transportation Vendor

Ms. Schreiner informed the Board that the transportation vendor chosen during the required bidding process has backed out of their contract. The Purchasing Department reopened the bidding process, and a company called Pick Up and Go Karrier in Kennesaw, GA won the bid. **Ms. Schreiner** spoke to their references, and they are used by another county. The other company being considered did not have any references. Pick Up and Go Karrier have agreed to use trucks with no logos. **Ms. Schreiner** said the goal is still to find a local company, but with the shortened timeline we will have to revisit this when this contract is up for renewal. **Ms. Jones** expressed concern at not having a local company and asked why the biding process did not include the two types of bids discussed before. **Ms. Schreiner** replied that Purchasing was not able to include this format in the process as it would have lengthened it past May and left us with no vendor for the upcoming election and possibly the runoff. She agreed that we want a local company and ultimately would like to contract a standby company as well in case of emergencies, but there is not enough time. **Mr. Mahoney** asked if we would need to use the truck that has been budgeted for our department. **Ms. Schreiner** said she hopes we will not, as this bid includes 100% of deliveries. **Ms. Jones** asked what use the truck was budgeted for; **Ms. Schreiner** replied it is meant for voter outreach, Early Voting site set-up for Voter Registration, and for emergency equipment deliveries. **Mr. Mahoney** asked if the County Attorney would be willing to help with the transportation contract and **Ms. Schreiner** said she would investigate that.

Mr. Mahoney called for a vote to accept Pick Up and Go Karrier as the transportation vendor.
Ms. Jones – OPPOSED
Mr. Hall – ABSTAINED
Mrs. Brown – ABSTAINED
Ms. Heimes – IN FAVOR
Mr. Mahoney cast the tie-breaker vote IN FAVOR.
THE MOTION PASSED.

Standard Operating Procedures (SOPs)

Ms. Schreiner introduced the handout received by the Board that details the new Standard Operating Procedure for the pre-certification meeting required after each election. **Mrs. Brown** motioned to accept the Pre-Certification SOP, seconded by **Mr. Hall. Ms. Jones** pointed out the heading of the SOP included Voter Registration and asked if they are involved in certification. **Ms. Schreiner** said they are not involved, that would be removed from the heading and had been included accidentally as she had been working from another county's template. **Mr. Mahoney** clarified that both departments work closely to reconcile elections, but they are not included in the certification process.

He called for the vote and motion passed unanimously.

Precincts 5-08 and 5-11 Collocation
Ms. Schreiner informed the Board that precinct 5-08 had decided they would no longer serve as a polling location. Those voters will vote with precinct 5-11. **Mr. Hall** made a motion to approve the collocation, seconded by **Ms. Brown**. **Mr. Hall** added that he believes this will be a beneficial move, as there has been confusion in past elections. **Mr. Mahoney called for the vote and motion passed unanimously.**

Tybee Island
Ms. Schreiner told the Board that Tybee Island had been considering a vote to move from a plurality to a majority, but there was no need for action on this subject as the issue was tabled. She said if it is brought up again and passed by Tybee Island, we may see it on the November ballot. **Mr. Mahoney** clarified for the public that this is a Tybee Island municipal issue and not something the Elections Board would determine.

PUBLIC COMMENT: Both **Glynda Jones** and **Marianne Heimes** announced that they had chosen not to qualify to run again for their current positions on the Board of Elections. **Mr. Mahoney** thanked them for their service on the Board.

ADJOURNMENT: **Mrs. Brown made a motion to adjourn, seconded by Ms. Jones. The meeting was adjourned at 4:04 PM.**

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Respectfully Submitted:

Brook Schreiner
Supervisor, Secretary to the Board

4/13/26
Date Approved

~~Thomas J. Mahoney, III~~ James Hall
Vice Chair

Notary Signature

4/13/26
Date Notarized

CAITLIN HAMILTON
NOTARY
EXPIRES
GEORGIA
February 22, 2027
PUBLIC
CHATHAM COUNTY