

### THE WIN MORE GRANTS FRAMEWORK:

A 5-Step Foundation for Winning More Grants

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### INTRODUCTION



#### **MELISSA REAMS**

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Administrative Support Specialist



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Non-profit Readiness & Grants Consultant

#### ROADMAP





QUESTIONS & ANSWERS

# MY GOAL

### PREPARED

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## CONFIDENT

## **EXCITED?**

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### WIN MORE GRANTS FRAMEWORK

Manage Your Grants

Write Winning Applications

Develop Your Signature Proposal

Find the Right Grants Fast

Get Grant Ready

### WIN MORE GRANTS FRAMEWORK

Manage Your Grants

Where most people start

Write Winning Applications

Develop Your Signature Proposal

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### WIN MORE GRANTS FRAMEWORK

Manage Your Grants

Write Winning Applications

Develop Your Signature Proposal

Find the Right Grants Fast

Where you should start!

Get Grant Ready



## GET GRANT READY



# WHAT DOES IT MEAN TO BE "GRANT READY"?

### **STEP 1 STRATEGIES**

- 1. Gather your documents
- 2. Know what you need grant funding for

### **GATHER YOUR DOCUMENTS**

#### Basic

- ✓ Tax-exempt letter
- $\checkmark$  State and local business licenses
- Organization and program budgets
- ✓ Board List
- ✓ 990 (or explanatory note)
- Advanced
  - Audits (or explanatory note)
  - ✓ Strategic Plan
  - ✓ List of current funders, with amounts
  - $\checkmark$  List of pending applications, with amounts

#### **KNOW WHAT YOU NEED FUNDING FOR**

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## **GRANTS ARE NOT** THE SOLUTION TO **EVERY FUNDING** NEED

### KNOW WHAT YOU NEED FUNDING FOR

Project/ Program	Population	Need(s) Addressed	Timeline	Total Cost

### KNOW WHAT YOU NEED FUNDING FOR

Project/ Program	Population	Need(s) Addressed	Timeline	Total Cost
Reading Rocks	1,000 children in grades K-3 attending Title I schools in Smith County	Smith County has lowest percentage of children able to read on grade level by 4th grade within the state	Aug - Oct and Jan - Mar of each school year	\$150,000



### **STEP 2 STRATEGIES**

- 1. Dedicate time to research
- 2. Find grants
- 3. Fully vet possible matches

#### **DEDICATE TIME TO RESEARCH**



### **FIND GRANTS**



#### FIND GRANTS: GRANT SEARCH ENGINES







GRANTS.GOV™

IND. APPLY. SUCCEED.

The Practical Online Grants Resource

#### **FIND GRANTS: ALERTS**

- Funder email lists
- Grant writing consultant alerts
- GrantStation
- Government bid sites
- Google Alerts

#### FIND GRANTS: BE VISIBLE



- ✓ Do we meet the **basic eligibility** requirements?
- Jo we meet geographic requirements and preferences?
- Joes our work align with the funder's mission and priorities?
- Vould this funding cover a significant enough portion of the funding we need?
- Are there other requirements or restrictions to consider?



# WHAT IS A SIGNATURE **PROPOSAL?**

#### **STEP 3 STRATEGY**

1. Write a signature proposal!

#### WRITE A SIGNATURE PROPOSAL

#### Common Sections

- Organization History & Description
- Needs Statement
- Program Descriptions
- Goals & Objectives
- Evaluation
- Grant Language
  - Active voice
  - Basic words
  - Short, concise sentences and paragraphs



# WRITE WINNING APPLICATIONS

#### **STEP 4 STRATEGIES**

- 1. Connect with funders before you apply
- 2. Answer the questions & follow directions

#### **CONNECT WITH THE FUNDER BEFORE YOU APPLY**



#### **CONNECT WITH THE FUNDER BEFORE YOU APPLY**



- Introduce yourself and why you're calling
- Is now a good time?
- Concise introduction of organization and program
- Is this the type of work the foundation may be interested in supporting?
- Specific questions about deadlines, restrictions, etc.
- Thank you!

#### **ANSWER THE QUESTIONS, FOLLOW DIRECTIONS**





## MANAGE YOUR GRANTS

### **STEP 5 STRATEGIES**

- 1. Review the original proposal
- 2. Send a prompt and heartfelt "thank you"
- 3. Follow <u>all</u> media and reporting requirements
- 4. Check in with the funder before making changes to programs, services, or how you spend their money
- 5. Submit all reports on time



# YOU'VE GOT THIS!

# **QUESTIONS?**



## CONTACT

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