



**Chatham County ~ Department of Building Safety & Regulatory Services**  
**Occupational Tax Division ~ P.O. Box 8161, Savannah, GA 31412-8161**  
**Physical Address: 1117 Eisenhower Drive, Suite D, Savannah GA 31406**  
**Office: 912-201-4300 | Fax 912-201-4301**  
**Website: <https://buildingsafety.chathamcountyga.gov/>**

## Request for Waiver of Fees

A waiver of fees is typically granted only to non-profit organizations that are defined as organizations that are classified as non-profit by the federal Internal Revenue Service and are exempt from federal income taxes under Internal Revenue Service regulations. Churches are considered non-profit by the Internal Revenue Service, and thus qualify for a waiver. Exemption from registration and payment of business taxes does not exempt any such business from compliance with Chatham County's zoning, building code and other regulations. Any exemption granted shall be subject to revocation if any said organization should fail to maintain its tax-exempt status.

1. Name of Applicant: \_\_\_\_\_ Phone \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

2. Name Organization/Corporation: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

3. List your title, office, or position of authority within this group: \_\_\_\_\_

4. Explain the activity related to this Request for Waiver Fees: \_\_\_\_\_

5. Do you have an active tax-exempt status?  Yes  No (Attach Proof of Status to avoid delay or denial of request)

**I hereby affirm that the statements made herein are true and correct, and that no false pretense or fraudulent purpose exists in giving this information.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\*\*\*\*\*  
**STAFF USE ONLY**

This request for Waiver of Fees has been:  Accepted  Denied

Reason for denial: \_\_\_\_\_

\_\_\_\_\_  
County Representative:

\_\_\_\_\_  
Date: