

Applying for a permit

Applications and payments are currently **accepted in person only 8:00am- 3:30pm Mon – Fri** at the Building Safety and Regulatory Services office located at 1117 Eisenhower Dr Ste. D Savannah, GA 31406

Application review processing takes approximately 3 weeks.

Confirm the property is in Unincorporated Chatham County. If unsure, call the Tax Assessors Office 912-652-7271 to obtain your Parcel Identification Number (PIN). If the PIN number begins with 1. It is under County jurisdiction.

Application forms may be found on the Building Safety page of the County Website.

<https://buildingsafety.chathamcountyga.gov/> The application will list items required to be turned in with it for review. Make sure you have all required approvals and signatures before turning in the application.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

- Environmental Health Approval is required for **ALL** lots that contain a septic tank.

912-356-2160 1395 EISENHOWER DR

- Engineering approval is required for **ALL** lots in a Flood Zone.

912-652-7800 20 INTERCHANGE DR

KNOW YOUR **FLOOD** ZONE!



- Any Subcontractors on the project will have to sign the Subcontractor Agreement **before** the application may be accepted. Please include copies of their current State and Local licenses.
- If a Homeowner is planning to perform work themselves and the property is or will be their primary residence, a Homeowner Affidavit is required. They may be found with the application forms. We have Notary Public services on site if necessary. NO POOLS or DEEP WELLS
- If a ResCheck is required, the 2015 and newer forms must be used.

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