



Chatham County ~ Department of Building Safety & Regulatory Services
 Occupational Tax Division ~ P.O. Box 8161, Savannah, GA 31412-8161
 Physical Address: 1117 Eisenhower Drive, Suite D, Savannah GA 31406
 Office: 912-201-4300 | Fax 912-201-4301 Website: <https://buildingsafety.chathamcountyga.gov/>

Occupational Tax Certificate Change of Address Form

(Homeowner's Affidavit required for ALL home base businesses)

License Number:			Date:		
Business Name / DBA					Business Telephone
Previous Location Address	Suite/Unit	City	State	Zip Code	
New Address & Contact Information *(Provide Signed Lease or Utility Bill with change of Address Form					
Business Telephone:	Classification – brief description of primary business activity:				
Current Location Address	Suite/Unit	City	State	Zip Code	
Mailing Address	Suite/Unit	City	State	Zip Code	
New P.I.N.					

By signing below, I hereby certify, under penalty of perjury, that statements made herein are to the best of my knowledge true and correct. **Include a copy of current issued State Identification/Driver's License.*

Signature of Applicant

Print Name of Applicant and Title

STAFF USE ONLY

Zoning Approval: This area Is / Is Not Properly Zoned for the Proposed Business.

Property Zoned: _____ Approved By: _____ Date _____

Fire Approval: This Proposed Business & Location Does / Does Not Meet Local Fire Codes.

Approved By: _____ Date: _____