



**Chatham County Department of Building
Safety & Regulatory Services**
1117 Eisenhower Dr Ste D Savannah, GA 31406
912-201-4300



Permit Applications are accepted Mon - Fri 8:00am -3:30pm ONLY

Clifford Bascombe, CBO
Director

FENCE PERMIT APPLICATION

The following information must be submitted with application:

1. Application Checklist Affidavit (attached)
2. Two copies of a site plan (not larger than 11 ½ by 17) showing what exists on lot (buildings, septic system, swimming pool, accessory buildings, etc.). Highlight where the fence will be built.
3. Two sets of construction drawings (see last page for an example)
4. Environmental Health approval if a septic tank is on the lot
5. If homeowner is constructing fence, the Homeowner Affidavit needs to be completed

For septic tanks contact:

Georgia Department of Public Health
1395 Eisenhower Drive, Savannah, GA 31406
(912) 356-2160

https://www.gachd.org/chatham_county_environmental_h/

P.I.N.: _____ Obtained from Assessor's office (912) 652-7271.

Project Address: _____

Owner:

Name: _____ Telephone No. _____

Owner address: _____

City: _____ State: _____ Zip: _____

Person applying for permit:

Name: _____ Phone No. (____) _____ - _____

Company: _____

Address: _____

Email: _____

Fence will be built by: ☐ Contractor ☐ Homeowner

Contractor:

Name: _____ Phone No. _____

Company: _____

Address: _____

Email: _____

Fence Description:

☐ New ☐ Addition ☐ Alteration to existing ☐ Replace ☐ Other _____

☐ Commercial ☐ Residential

Fence Material _____

How many linear feet will be constructed/repaired? _____ LF

How far apart will the posts be? _____ feet

How high (above ground) will the fence be? _____ feet

How deep (below ground) will be fence be? _____ feet

Is there a septic tank on the site? ☐ YES ☐ NO

Valuation of job (include labor, material, profit): \$ _____

It is understood and agreed by the undersigned owner or agent that the approval of this application does not constitute a privilege to violate the building codes, zoning ordinance, or other ordinances of Chatham County and that any omission of or misrepresentation of fact with or without intention of the undersigned or any alteration from this application (including changing subcontractors) without the approval of the Building Official shall constitute sufficient ground for the revocation of any permit issued which was based on the approval of this application. The owner is listed above will be held responsible for insuring that all permits have been obtained and that all required inspections have been made. The owner will be held legally liable for any violations which may occur with or without his or her knowledge. The owner may request a Certificate of Completion when all required inspections have been approved.

Owner/Agent _____

Date _____

For Office Use Only

Approved: _____ Date: _____

COMPLETE APPLICATION CHECKLIST AFFIDAVIT FOR FENCES

Address: _____ Permit # _____

Required Forms & Documents

Y N

- ☐ ☐ Signed Application
- ☐ ☐ Complete Application Checklist Affidavit (*this form*)
- ☐ ☐ Site Plan – Two copies (no larger than 11-1/2 by 17)
- ☐ ☐ Homeowner Affidavit
- ☐ ☐ Copy of local Georgia business license
- ☐ ☐ Construction Plans / Drawings – Two copies
- ☐ ☐ Zoning Board of Appeals (ZBA) decisions, if applicable

All Required Additional Approvals
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Y N

- ☐ ☐ Environmental Health Department (*ALL lots that have a septic tank*)

Note: Supplemental information may be required during plan review to address deficiencies.

Pursuant to the requirements established by Georgia Law Section §8-2-26, I am submitting all documents checked “Y” above for review and approval.

Signature _____

Printed Name _____

Date _____

Office Use Only

Application: ☐ Complete ☐ Not Complete

Permit Tech: _____ Date _____

SAMPLE PLOT PLAN AND DETAILS

